

Memorandum



Coeur d'Alene Public Schools
DIVISION OF TEACHING AND LEARNING
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To: Board of Trustees
Superintendent Dr. Shon Hocker
From: Libbi Barrett, Assistant Superintendent, Director of Secondary
Date: August 27, 2021
Re: High School Schedule Alignment

Dear Board of Trustees and Superintendent Hocker,

This Board memo will offer an update on the work of the Secondary Schedule Alignment Progress:

- We look forward to students and staff returning to schools and continuing the process of aligning the two high school schedules and graduation requirements. We offer an overview timeline below that includes planning meetings, community information events, stakeholder input processes and deliberate protocols with the end goal of making a recommendation to the Board in November of 2021.

Next Steps:

- Based on the data presented in the curriculum audit and by request of the Board, our goal is to provide consistent and equitable options at the secondary level by aligning both schedules and requirements at our comprehensive high schools. We plan to replace resigned committee member **Andi West** with **Seth Deniston**, Director of Technology to create a balanced, productive and objective committee.
- The committee will continue to provide the School Board with ongoing updates on the committee progress (via board notes, memo and/or presentation) and intend to have a recommendation for the Board by November 2021 with anticipated action to be taken by the Board in December of 2021.

DATE	TIME	LOCATION	PURPOSE
Wednesday, September 15, 2021	3:00 to 4:00	TBA	Regroup, Planning Session
Wednesday, September 22, 2021	3:00 to 4:00	TBA	Planning Session
Wednesday, September 29, 2021	5:00 to 7:00	TBA	Informational Feedback Forum
Wednesday, October 6, 2021	5:00 to 7:00	TBA	Informational Feedback Forum
Wednesday, October 13, 2021	3:00 to 4:00	TBA	Data Analysis
			Recommendation Protocols
November, 2021			Recommendation to the Board
December , 2021			Board Action

We appreciate the review of this memo and any guidance or feedback you wish to give.

I look forward to continuing this goal oriented work while serving the District in a new capacity.